



PACIFIC NORTHWEST
Salmon Center

PNWSC Board Minutes

1:30 – 2:15 pm @ Pacific NW Salmon Center Property
December 9, 2009

Directors Present:

Fred Barrett
Larry Peck

Al Adams
David Peterson Neil Werner

Paul Hirsch

Sue Patnude

Director Emeritus:

Bob Hager

Directors absent:

Mike Henderson

Leslie Krueger Bill Portuese

Staff:

Michelle Hori

Guests:

Call Meeting to Order: Chair

The meeting was called to order by Fred Barrett at 1:30 pm.

Roll Call: Secretary

The Secretary called the role. We do have a quorum.

Minutes Approval: Secretary

It was moved and seconded to approve the minutes of November. The motion passed unanimously.

Financial Reports: Treasurer/Staff

Treasurer noted the negative income amount on the Profit and Loss Statement. It is important to realize high net income loss is due to the purchase of property and one thing we don't think about is how much HCSEG supports us. Later discussion will address this relationship. Staff will provide a budget vs. actual year to date report for future meetings as it will be a useful tool for measuring where we are. Staff will provide detailed year end reports with explanations of all changes, differences, etc for discussion at January meeting. Staff will provide a separate estimated revenue report so we can see progress made towards getting those funds in. We need to look at a better way to present the financials so Board Members and can have a clear picture of what we need to achieve and how well we are meeting our goals. The Board needs to define needs and wants and get clear direction/tools we need to get it done. *It was moved and seconded to approve the November financial reports. Motion approved unanimously.*

Public Comment: None

Director's Report - Managing Director

HCSEG Board Members and Fred and Neil met with Dan Goodell to discuss the relationship between PNWSC and HCSEG. A brief sheet and MOU were distributed for review. HCSEG had a Board retreat and produced some action items related to the two organizations and their relationship to one another. At this

time we will remain 2 separate entities. We will have a working document defining what the exact relationship is between the two organizations and we our budgets will show in kind work for SC by HCSEG and financial support given to SC. The MOU between SC and HCSEG will serve as a letter of intent to transfer programs when practical and to reconcile the two budgets.

Approval Items – President

- **Board Member Elections**

Board Members up for reelection: Fred Barrett, Al Adams, Leslie Krueger, Paul Hirsch and Larry Peck. Their new terms would be 2010 through 2012. *It was moved and seconded to approve the slate of Board Members as presented. Motion approved unanimously.* Dan Goodell recommended that we do not intermix Board officers between the two organizations due to potential conflict of interest.

- **Budget 2010**

Budget as reviewed last month was presented again with changes as requested. Regarding revenue: includes foundation support and grants we hope to get next year as well as programs and funding expected to move over from HCSEG with proper timing. If the programs are removed from the budget it would not affect bottom line being balanced as income = expenses. HCSEG programs should be removed from the SC Budget for 2010. It is up to Board to decide whether or not to leave in grants and foundation goals. This budget is designed as a tool but not be just wishful thinking. Expenditures should be based on revenue we are confident with. Budget will be firmed up for presentation in January. Staff will add revenue forward. Sue will have a list of grants that we can go after as well. *It was moved and seconded to table approval of the 2010 Budget until the January meeting. Motion approved unanimously.*

- **USDA Loan Application**

The USDA loan application was presented for review and approval for submission. The proposal narrative was distributed to Board. AFCI and Lee Patterson helped with this application. *It was moved and seconded to approve the application for submission as soon as possible. Motion approved unanimously.*

Discussion Items – President

- **Capital Campaign**

Fred has interviewed 3 people who operate capital campaigns at a high level and the one he is presenting to the Board today is the one that seems the best fit. Fred would like to have this person come speak to the Board in January. This Board is not qualified to do the fundraising necessary to grow this organization to where it needs to be. We need to hire someone to assist us so we need to raise the money to do so. We need to raise money to be sustainable and feasible.

Meeting adjourned at 2:30 pm

Submitted by Michelle Hori

For Paul Hirsch, Secretary