



PNWSC Board Minutes  
4:30 – 6:30 pm @ Pacific NW Salmon Center Property  
November 11, 2009

**Directors Present:**

Fred Barrett	Al Adams	Paul Hirsch	Leslie Krueger
Sue Patnude	Larry Peck	Neil Werner	

**Director Emeritus:** Bob Hager

**Directors absent:**

Mike Henderson David Peterson Bill Portuese

**Staff:** Michelle Hori

**Guests:** Herb Gerhardt, Pat McCullough

**Call Meeting to Order: Chair**

The meeting was called to order by Fred Barrett at 4:30 pm.

**Roll Call: Secretary**

Staff called the role. We do have a quorum.

**Minutes Approval: Secretary**

*It was moved and seconded to approve the minutes of October. The motion passed unanimously.*

**Financial Reports: Treasurer/Staff**

*It was moved and seconded to approve the October financial reports. Motion approved unanimously.*

**Public Comment:** None

**Director's Report - Managing Director**

Our occupancy permit has been issued. We have passed the final inspection. The lab area is ready for classes; reception area and library are ready for use. Shop should be done by end of week for gear storage and equipment repair. Spread the word we are open for business. Clancy Dancy Sun, McHales' Sun and R2 Sun alpacas are here and females are set for arrival just before Thanksgiving. We are transitioning to a public place and need to be prepared for that.

**Approval Items – President**

- **WDFW Land Use Agreement** – This item was tabled until next Board meeting to give Board Members adequate time to review the agreement. WDFW has fully reviewed and are ready to sign. This is a great opportunity for partnership with WDFW and also for the relationship with the WWRP program that funded the purchase. Insurance requirements are included but we are covered by RCW 4.24.210 as distributed to Board. This provides indemnification only so we need to look into

our additional insurance needs. There are some additional concerns about the agreement now that it has been thoroughly reviewed especially in regards to maintenance responsibilities and structures (primarily trails/elevated walkways). *It was moved and seconded to approve the land use agreement with the proviso that staff will meet with WDFW and Paul Hirsch to discuss issues raised tonight and reconcile them to our satisfaction. The net work product will be distributed to the Board for review and comments before signature. Motion approved unanimously.*

- **USDA Loan Application Resolution** – Application is in process with AFCL preparing the package. The application requires a specific resolution be passed and a copy be included in the application. Board will still have a chance to review the application package before final submission.

#### **A RESOLUTION**

Authorizing the Pacific Northwest Salmon Center  
to apply to the USDA Rural Development Program for  
Community Facility Funding

**RESOLVED**, by the Board of Directors of Pacific Northwest Salmon Center that the Managing Director is hereby authorized to apply to and enter into an agreement with USDA Rural Development Community Facility Program, whereby USDA Rural Development will provide funding for the Pacific Northwest Salmon Center project – Phase I.

*It was moved and seconded to approve the above resolution. Motion approved unanimously.*

#### **Discussion Items – President**

- Budget – Sue presented the 2010 draft budget for review and ran through the numbers and assumptions. It is a high level document meant to be used as planning tool for next year. There is a placeholder there for a development person or director depending which way we go. Fred has had a conversation with Gary Yazwa and he agrees we need to develop a capital campaign and start the footwork to set up the donor feasibility phase. He is available to do this if we are interested. This expense should be added to the budget. Pat McCullough mentioned that he and Bonnie would be willing to host a fundraising event in the spring. We could also get a fundraising committee together and host them at Selah for a working group. Please submit budget comments to staff by end of month to be incorporated into the 2010 budget for approval at the annual meeting in December.
- The HCSEG Board voted unanimously to recommend to our Board that this room be the John Burgess Boardroom. John Burgess, Jr. has expressed a desire to get involved and come down and discuss a memorial to his father. We would like to work with him to make sure he has the opportunity to weigh in on the decision. Al would like to make a motion to name the boardroom for John with the caveat that if John Jr. has other ideas we can then change the decision. We will make this a formal discussion at the annual meeting. We will make additional efforts to have John and Sybil out here for a conversation prior to making any decision. Neil will contact Sybil with Al. *It was moved and seconded that the Board is committed to creating something in tribute to John. Motion approved unanimously.*

- The annual meeting is next month. We have some grant funding from Kitsap Bank that we may be allowed to use for an open house. Staff will confirm that those funds are available and if so, an open house will be put in motion.
- Theler trail connection – some trail work has begun on our property but we are still working on partners regarding when we will be able to connect to the Theler Trails.
- We are actively searching for new Board Members. Fred would like to expand the Board to 20 by next year. We are entering a new phase of the Salmon Center and we have a lot of work in front of us. Now is the time to get some good members on board. Please think about potential names and bring them to our next meeting.

**Fundraising Committee:**

We need to get someone in here to start up the capital campaign. We need to get connected people on the Board who can help us come to terms with our new image as a public place.

**Communications: Admin**

None

**The December Board Meeting will be held on December 9<sup>th</sup> at 4:30. (later it was decided that the Board meeting would begin at 1:30 pm prior to the Open House scheduled for 3 pm to 6 pm.**

Meeting adjourned at 6:15 pm

Submitted by Michelle Hori

For Paul Hirsch, Secretary